

## **Job Description**

Job Title: Pharmacist	Department: Store Operations
Location: Store	Direct Manager: Store Manager/ Senior Pharmacist
	Direct Reports:

### **KEY ROLE:**

As a pharmacist you will be responsible for preparing and administering appropriate pharmaceuticals to patients. You will achieve this either by executing a physician's order or by addressing the patient's problems and needs.

The job entails a high level of responsibility and knowledge. A pharmacist does not merely hand out prescribed medicine; he/she has the expertise and willingness to assist people and provide them with information and solutions.

#### **KEY RESPONSIBILITIES**

- Serves patients by preparing medications, giving pharmacological information to multidisciplinary health care team, and monitoring customers drug therapies.
- Prepares medications by reviewing and interpreting physician orders and detecting therapeutic incompatibilities.
- Dispenses medications by compounding, packaging, and labeling pharmaceuticals.
- Controls medications by monitoring drug therapies; advising interventions.
- Provides pharmacological information by answering questions and requests of health care professionals and counseling patients on drug therapies.
- Develops Store Staff's pharmacological knowledge by participating in clinical programs and training store staff, interns, and health advisors.
- Complies with Singapore's drug laws as regulated by the state board of pharmacy, the drug enforcement administration, and the food and drug administration by monitoring nursing unit inspection.
- Maintains records for controlled substances and removes outdated and damaged drugs from the pharmacy inventory.
- Maintains safe and clean working environment by complying with procedures, rules, and regulations.
- Organizing the pharmacy in an efficient manner to make the identification of products easier and faster
- Maintaining full control over delivering, stocking and labeling medicine and other products
- Provide assistance other medical services such blood pressure/ temperature measurements etc.
- Contributes to team effort by accomplishing related results as needed.
- Provide prompt, attentive and knowledgeable assistance to all customers
- Promote and recommend suitable products for customer's needs
- Engage with customers and handle customer's refund, feedback and complaints.
- Housekeeping and maintenance of cashier counter, sales floor and storeroom cleanliness and tidiness
- Ordering of pharmaceutical products and items

# **REQUIREMENTS**

- Degree in Pharmacy with minimally 1 years of relevant experience
- Registered Pharmacist with the Singapore Pharmacy Council
- Proven ability to work effectively in a team environment.
- Proven negotiation & persuasion skills
- Good command of Microsoft office
- You have unquestioned integrity and high standards in the work you do.
- Genuine curiosity and strong desire to continuously learn and grow.
- A start-up attitude highly collaborative with an entrepreneurial, roll-up-your sleeves attitude, pragmatic, and able to work independently when required.

#### TO APPLY

Interested applicants, please email your detailed resume and include your current & expected salaries to josephine\_soh@bhgsingapore.com.sg.