



Founded in 1908, LEO Pharma is an independent, research-based pharmaceutical company based in Ballerup near Copenhagen. LEO Pharma is wholly owned by the LEO Foundation and is one of the world's leading companies within the treatment of dermatology diseases (psoriasis, skin infections, eczema and actinic keratosis) as well as critical care (anticoagulation, nephrology and supportive treatment in cancer). LEO Pharma develops, manufactures and markets competitive, safe and efficacious drugs globally.

LEO Pharma Asia Pte Ltd is the Asia Regional Office based in Singapore and has responsibility for sales, marketing, finance, medical affairs and regulatory activities in Asia. (www.leo-pharma.asia)

We invite suitable applications for the following position:

Associate Manager, Regulatory Affairs

Key responsibilities of the position are:

- Prepares and submits new registration applications in Asian markets
- Liaises with HQ and local distributors on appropriate documents for registration
- Keeps track of registration status of all registered products and submits renewals in timely manner
- Prepares registration summaries for submission to HQ
- Ensures compliance in packaging materials, proof checking and internal approval
- Assists Senior Manager, Regulatory Affairs in assigned tasks

The ideal candidate should:

- Have a Degree in Pharmacy or life sciences
- Have a minimum of 3-5 years relevant working experience, preferably with regional exposure
- Able to work independently yet a good team player
- Excellent project management skills and able to handle multi-projects simultaneously
- Strong communication and interpersonal skills
- Good PC skills with proficiency in MS Office

Benefits:

- Attractive and competitive remuneration package which commensurate with experience.
- Occasional overseas trips including meetings in Headquarters.
- 5-day week.
- Group medical, dental and hospitalization scheme.

Contact:

Please e-mail your applications with details of qualifications, experience, current salary, contact telephone number and recent passport-size photo to:

Ms Irene Chan
HR/Admin Department
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at hr.aro@leo-pharma.com by 22 April 2011.