GRIFOLS

Grifols is a group of companies, with various manufacturing facilities in Europe and USA, supplying specialised pharmaceuticals and diagnostic instruments and reagents to the medical community.

As a result of business expansion, we have a new opportunity in the Regulatory Affairs Division in our Asia Pacific regional headquarters in Singapore for:

Regulatory Affairs Associate

(Temporary / Part Time (Flexi-hours), with options to convert to full time later)

Key responsibilities:

- Liaises with HQ and partners/consultants to ensure timely preparation, submission and follow up of registration applications to secure speedy approvals
- Regular maintenance and updating of the registration status database of all products in the Asia Pacific markets
- Ensures compliance in packaging artwork and central filing of registration certificates, documents & packaging
- Ensures compliance to company SOPs and local regulations for the operations of a local warehouse and redefines SOPs where necessary to ensure a smooth operation.

Pre-requisites:

- A Degree in Pharmacy or health discipline or life sciences with relevant working experiences
- Excellent communication skills with proficiency in spoken & written Mandarin and English
- Ability to work independently and shows lots of initiative with good interpersonal and organizational skills.
- Strong computer skills.

If you would like to join us, please send your resume to: ***recruit@grifols.com.sg***

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