



**PHARMACEUTICAL
SOCIETY
OF SINGAPORE**

Alumni Medical Centre
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102nd Council 2008

President:
Ms M K Fatimah

Vice-President:
Ms Chew Sui Tjien, Lita

Hon. Secretary:
Dr Alexandre Chan

Asst. Hon Secretary:
Dr Lou Huei-Xin

Hon. Treasurer:
Mr Lim Mun Moon

Asst. Hon. Treasurer:
Ms Tan Yong Koon, Corrinne

Council Members:

Ms Choo Wai Lin

Ms Gail Chang Chia Yang

Mr Ng Cheng Tiang

Ms Quay Siew Ching, Irene

Ms Tan Su-Yin, Doreen

Mr Zaini Bin Ibrahim

member of the
Commonwealth Pharmaceutical
Association (CPA)
Federation of Asian
Pharmaceutical Associations (FAPA)
International Pharmaceutical
Federation (FIP)
Western Pacific
Pharmaceutical Forum (WPPF)

10th February 2009

Dear Member

NOTICE OF ANNUAL GENERAL MEETING (AGM)

In accordance with Article 7(1) of the Constitution of the Pharmaceutical Society of Singapore, notice is hereby given that the 103rd Annual General Meeting of the Society shall be held **on Tuesday, 24th March 2009, at 7:00pm** at the Arthur Lim's Auditorium, Alumni Medical Centre, 2nd level, 2 College Road, Singapore 169850. Attached are the minutes of the 102nd AGM and a form for nomination of candidates for the 103rd council.

Dinner will be served, compliments of the Society. For catering purpose, please confirm your attendance by returning the enclosed reply slip as soon as possible **before 17th March 2009**.

If you are unable to attend the Annual General Meeting and wish to nominate a proxy to vote on your behalf, please fill in and return the enclosed reply slip to the Honorary Secretary as soon as possible **before 17th March 2009**. Please exercise your right to vote, if you are eligible.

AGENDA

1. To confirm minutes of the 102nd Annual General Meeting held on 25th March 2008
2. To discuss matters arising from the above minutes
3. To receive and adopt the Annual Report of the Council for 2008*
4. To receive and adopt the Financial Statements duly audited for 2008*
5. PSS strategic planning for Year 2009 - 2011
6. To appoint scrutineers for the Election of the Council for 2009
7. To elect the Council and Office Bearers of the Society for 2009
8. To appoint Honorary Auditors for 2009
9. To discuss any other business, notice of which should be given to the Honorary Secretary at least 14 days before the AGM
10. Address by the President of the Pharmaceutical Society of Singapore for 2009

* Note: The Annual Report and Statement of Accounts and Balance Sheet for 2008 are being printed and will be sent to members separately.

Dr. Alexandre Chan
Honorary Secretary
2008 Council

REPLY SLIP

Please reply before **17th March 2009** for catering purpose.

Fax: 6223 0969

- ☐ I will be coming for the dinner and Annual General Meeting.
☐ I will not be able to attend the Annual General Meeting.
☐ For election of the 103rd Council and office bearers. I wish to nominate*

_____ to be my proxy and vote on my behalf.

Name in FULL

Signature

Office Contact Number

Handphone/Pager Number

* Note: Only Life, Fellow and Ordinary Members have the right to vote and nominate a proxy.

NOMINATIONS FOR THE 103RD COUNCIL (YEAR 2009)

Nomination is now open for members to fill the 103rd Council. The responsibility of the council members is to provide advocacy and leadership for the profession and drive the various chapters/committees of the Society (please see attached Terms of Reference). Nominees should be committed, dedicated and passionate about the profession. The future of the profession lies in the stewardship and dedication of the Council; therefore nominees should preferably also have extensive working/practice experience and be visionary in the advancement of Pharmacy. Exercise your rights as members of the PSS, nominate and elect your leaders for a better tomorrow.

M K Fatimah
President

Please post or fax (6223-0969) the nomination form to PSS **before 17 March 2009**.

I wish to nominate the following to serve in the 103rd Council:

NO.	NOMINEE'S NAME	NOMINEE'S SIGNATURE
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

NAME & SIGNATURE OF PROPOSER: _____

NAME & SIGNATURE OF SECONDER: _____

Terms of Reference

Community Chapter

- to improve the professional standards of community pharmacy.
- to encourage the delivery of pharmaceutical service to the community.
- to advise the Council on issues facing community practice and present the community perspective in the healthcare scene.
- to promote communication between pharmacists in the community and other areas of practice
- to promote continuing education and professional training relevant to the needs of pharmacists and pharmacy assistants in the community.

Hospital Chapter

- to promote communication between pharmacists working in the hospital environment
- to promote integration between pharmacists working in the hospital environment and those involved in the other areas of pharmacy practice
- to encourage and promote continuing education and other professional training which are relevant to the pharmacists practising in the hospital environment
- to advise the sitting PSS council on matters and issues pertaining to the hospital environment

Industry Chapter

- to promote better integration and communication between pharmacists in the industry and other branches of the profession
- to advise the Council on issues facing pharmacy in industry and present the industry perspective in the healthcare scene
- to foster and develop the roles and functions of pharmacists/pharmacy graduates working in various capacities in the industry
- to promote pharmaceutical education and professional training relevant to the needs of pharmacists in the industry

Education Committee (Professional Education)

- to provide continuing pharmaceutical education to pharmacists, thereby raising professional standards
- to develop and expand up-to-date, relevant continuing education programmes
- to provide pre-registration training
- to organise relevant courses and accreditation programmes for pharmacy staff

Education Committee (Public Education)

- to empower members of the public with appropriate information to make informed decisions about their own health management
- to further heighten pharmacists' role in health system through:
 - (i) Promotion of health awareness and well-being
 - (ii) Disease prevention and health promotion
 - (iii) Identification of ill health
- To promote and encourage the public to practice safe and effective self-care:
 - (i) Self medication for minor ailments
 - (ii) Empower patients/public to participate in their well-being, disease prevention and management

Membership Committee

- to build a strong and motivated Society that represents most, if not, all pharmacists/pharmacy graduates in Singapore
- to organise appropriate social events for members
- to facilitate the administration of the various awards presented by the society namely the Prof Lucy Wan Outstanding Pharmacist Award, PSS-Schering Plough Community Pharmacist of the Year Award, PSS-Shire Hospital Pharmacist of the Year Award and the Student Study Award.

Publications & Communications Committee

- to be responsible for the publication of the monthly eBulletin and upkeep of the PSS website
- to oversee the media relations and serve as official sounding board with local and overseas contacts.
- to support the Honorary Secretary in the production of the Annual Report.
- to serve as communication and publicity channels to support the Community, Hospital and Industry chapters and all committees/subcommittees.