

# Looking for Suitable Pharmacists to Join US

## Criteria to be a PSS Volunteer:

- Must be a PSS Member
- Committed
- Responsible
- Enthusiastic
- Innovative and Creative
- Frequency of meeting : 4 to 6 times yearly
- Requirement on attendance of meeting : Min. 80%
- Terms of commitment : Min. 2 years

# PSS ILTC Pharmacists Workgroup

# Objectives of PSS ILTC Pharmacists Workgroup

1. Standardising pharmaceutical care practices within the workgroup by
  - (a) Acting as a platform for health information and pharmaceutical care knowledge exchange
  - (b) Creating and sharing standard operating procedures
  - (c) Offering standardised training framework for workgroup members
  - (d) Upskill team members on their capability to deliver best pharmaceutical practices
  
2. Drive pharmaceutical care initiative / practice standards in ILTC sector through
  - (a) Promoting collaboration with various stakeholders to develop quality or improvement projects
  - (b) Providing medication related training to the ILTC healthcare professionals and care staff
  - (c) Providing advisory support to ILTC partners

# Responsibilities of PSS ILTC Pharmacists Workgroup (Chairperson / Co-Chairperson)

- Develop the work plan for the workgroup. The work plan shall be aligned with the PSS strategic plans and priorities
- Prepare the budget for the financial year
- Manage and monitor the schedule and progress for projects and deliverables
- Routinely provide updates to the PSS ex-officio
- Represent the workgroup at the request of PSS (eg: local and overseas congress)

# Responsibilities of PSS ILTC Pharmacists Workgroup (Members)

- Provide and share their expertise and experience;
- Review project/CE materials and provide comments promptly;
- Accord priority to attend all meetings and be appropriately prepared;
- Complete all necessary assignments prior to each meeting; and
- Assist with administrative tasks and other activities for the workgroup
- Disseminate relevant information to their institutions after each meeting and gather information/feedback as practicable prior to the next meeting. (unless otherwise stated, the intellectual property of the workgroup is not to be disseminated to non-members of the workgroup)