



Pharmaceutical Society of Singapore

The Pharmaceutical Society of Singapore (PSS) is the professional organisation representing pharmacists in Singapore.

We are seeking suitably qualified candidates to fill the following positions on either fulltime or temporary or adjunct basis:

• Admin & Accounts Executive

Requirements:

- Applicants must be Singapore citizens or permanent residents.
- Must possess relevant experience & qualifications in office management & accounting
- At least 2 years working experience in similar capacity
- Preference will be given to candidate with leadership skills & flair to interact with diverse group of PSS members
- Effective verbal and written communication with good interpersonal skills
- Full time or permanent part-time posting could be considered for candidate needing flexibility in work-family life.

Interested applicants are invited to email your CV & recent photograph to: HR@pss.org.sg

• Course Developers/Trainers/Assessors

Requirements:

- Applicants must be Singapore citizens or permanent residents.
- Must possess relevant ACTA SOAs (eg. CU2; CU3A; CU4A; CU5 and CU6) for the corresponding positions offered
- Minimum 2 years working experience in patient-care pharmacy practice environment
- Effective verbal and written communication and interpersonal skills
- PSS membership will be preferable.

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